**Internship Agreement**

made pursuant to the provisions of Section 1746 paragraph 2 of the Act No. 89/2012 Coll., the Civil Code, as amended (hereinafter the “Civil Code”) (hereinafter the “Agreement”) between

**Article I**

**Contractual Parties**

**University of Chemistry and Technology, Prague**

with registered office at Technická 5, 166 28 Praha 6-Dejvice

IČ (Identification Code): 60461373

with prof. Ing. Milan Pospíšil, CSc., Rector, acting on its behalf and

represented by the Dean name surname titles of the Dean of the faculty

(hereinafter the “**University**”)

and

[to be added – Provider´s company]

with registered office at: [to be added]

IČ (Identification Code): [to be added], DIČ (Tax Identification Code): [to be added]

a company registered in the Commercial Register administered by the Municipal/Regional Court in [to be added], file [to be added]

represented by [to be added] [the power of attorney in the form of Attachment 1 form an integral part of this Agreement] (hereinafter the “**Internship Provide**r”)

and

**name surname titles of the student**

Date of birth: dd. mm. yyyy

Residence: permanent residence address, foreigners provide mailing address

Study programme: name of the study programme

(hereinafter the “**Student**”)

**Article II**

**Subject matter of the Agreement**

1. The subject matter of this Agreement is enabling the performance of the University Student´s internship by the Internship Provider in order for the Student to gain and adopt practical skills and experience (hereinafter the “Internship”).
2. The purpose of the Internship is to carry out the performance and activities defined by the education programme for the sub-programme/specialisation [to be added] and to deepen the Student´s theoretical knowledge acquired during the studies so far.

**Article III**

**Definitions**

1. Internship means the University Student´s performance of professional activities at the Internship Provider in order to verify theoretical knowledge.
2. Internship Provider means an institution, a legal entity or a natural person where the Student carries out the Internship.
3. University Student means a natural person who at the time of the performance of the Internship is enrolled in full time or combined (part time) study within the respective study programme.
4. The Internship guarantor is an employee of the Internship Provider in charge of supervision over the Internship at the Provider.
5. Internship administrator is an employee of the University in charge of communication with the Internship Provider and the Student.

**Article IV**

**Internship conditions and principles**

1. The Internship is primarily a free-of-charge part of the study. Any remuneration paid by the Internship Provider to the Student is an arrangement between the Student and the Internship Provider.

**Article V.**

**Student´s rights and obligations**

1. The Student is obliged to carry out an Internship of at least 120 hours. The time schedule of the performance of the Internship, as well as the start date and the end date of the Internship are to be determined upon consultation between the Student and the Internship Guarantor, and in compliance with the Internship terms and conditions defined by the study plan.
2. The Student is obliged to keep confidential any facts he/she has learnt during the performance of the Internship, compliant to the ethical rules and internal regulations of the Internship Provider; this obligation shall remain even after termination of force and effect of this Agreement.
3. The Student is obliged to comply with all security regulations for the performance of work and fire protection, and to use the required protective gear provided to the Student. At the same time, the Student is obliged to comply with the Internship Provider´s internal regulations with which the Student was properly familiarized.
4. The Student is obliged to undergo a medical examination and, if required by the Internship Provider, to present a proof of any vaccination required by the Internship Provider.
5. The Student declares that his/her state of health enables his/her proper performance of the Internship and that should any circumstances related to his/her health that might affect his/her performance of the Internship come to his/her knowledge, the Student will promptly inform the Internship Provider and the University thereof in writing. The Student acknowledges that he/she is liable for any damage that may be incurred by the Internship Provider of the University as a result of a breach of the obligation set forth in the preceding sentence.
6. The Student undertakes to prevent any damage to his/her health, the health of third parties, and the property of third parties. Any damage incurred shall be promptly reported by the Student to the Internship guarantor and the Internship administratorThe insurance contract referred to in Article VII, Par. 2 further regulates the copayment from the liability insurance in the amount of CZK 10,000 for each individual case. In case of damage, the Student obliges to, upon notification, pay to the university the amount of the damage up to the total amount of the copayment.
7. The Student is obliged to prepare a written Internship report according to the instructions of the Internship administrator. Before the report is handed in, the text will be approved by the Internship guarantor in terms of correctness and compliance with Article VII, paragraph 3 of this Agreement.

**Article VI**

**Internship Provider´s commitments**

1. The Internship Provider commits, under the conditions stated herein, to enable the Student´s entry to the workplace for the purpose of performance of Internship and to ensure an undisturbed performance of the Internship.
2. To inform the Student about the respective regulations regarding safety and health protection at work, fire prevention regulations, internal regulations of the Internship Provider and rules implemented at the workplace no later than on the start date of the internship. The training shall be evidenced by minutes signed by the Student.
3. To provide the Student with all necessary work protective gear.
4. To enable to the Internship administrator to carry out spot checks on the performance of the Internship upon prior agreement between the Internship administrator and the Internship guarantor.
5. Upon completion of the Internship, to issue a confirmation of the performed Internship.
6. To designate an employee to manage the Student´s Internship; such employee is: name surname, titles, telephone, e-mail.

**Article VII**

**University´s commitments**

1. To collaborate with the Internship Provider via the Internship administrator.
2. To insure the Student for the performance of the internship. Hereby the University declares that it has concluded with UNIQA pojišťovna a.s., with registered office at Evropská 136, 160 12 Praha 6, IČ: 49240480, an insurance contract pursuant to which, within the insured amount and the insurance excess for basic insurance, liability insurance applies also to the Student´s liability for damages (to health or property) caused to a third party during Internship at other entity. The limit for claims to be paid by the insurer for single and all damage incurred during one insurance year shall be CZK 25,000,000, in words tventy five million Czech crowns.
3. To designate an employee of the University – Internship administrator – to communicate with the Internship Provider regarding issues of performance of this Agreement; such employee is: name surname, titles, telephone, e-mail.

**Article VIII**

**Place and time of Internship**

1. The place where the Internship is to be performed is the workplace address of the workplace.
2. The time of the Internship is from dd. mm. yyyy to dd. mm. yyyy.

**Article. IX**

**Change to the Agreement**

1. The content of this Agreement can be made only in the form of written numbered amendments based on mutual agreement.
2. In case of a serious breach of contractual obligations, each party has the right to unilaterally terminate this Agreement. The Agreement shall be considered terminated as at the date of delivery of the termination notice to the last party. The reasons for the termination, or the description of the serious breach, shall be described in the termination notice.

**Article X**

**Final provisions**

1. This Agreement is entered into for a limited time as specified in Article VIII hereof and comes to force and effect on the date of its signature by all parties.
2. This Agreement has been made in three counterparts, all of which have the force of an original. Each of the contractual parties shall receive one counterpart.
3. Any relationships not regulated in this Agreement shall be governed by the respective provisions of Act No. 89/2012 Coll., the Civil Code, as amended; issues regarding employment relations shall be governed by Act No. 262/2006 Coll., the Labour Code, as amended, and by other generally binding regulations in this area
4. The parties declare that they have been familiarized with the content of the Agreement and they agree with the content.

Date: Date: Date:

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 (University) (Internship Provider) (Student)